



Advertisement No: 234

TAMIL NADU PUBLIC SERVICE COMMISSION
NOTIFICATION / ADVERTISEMENT

Applications are invited upto 5.45 p.m on 19-03-2010 for direct recruitment to the vacancies in the following post:-

Name of the Post	Service	Post Code	No. of vacancies
SECTION OFFICER (TRANSLATION), Tamil Cell in Law Department.	TAMIL NADU GENERAL SERVICE (Code No. 035)	3000	2 [GT -1 SC(A)(Women)-1]

2. IMPORTANT DATES:-

	Date	Time
A Date of Notification	17-02-2010	-
B Last date for receipt of applications	19-03-2010	5.45.P.M.
C Date of Written Examination	22-08-2010	10.00 A.M. to 1.00 P.M. & 2.00 P.M. to 5.00 P.M.

3. SCALE OF PAY: Rs.15,600 – 39,100 + Grade pay Rs.5400/-

4. GENERAL INFORMATION :-

- A. The Rule of reservation of appointments is applicable to this post and the distribution of vacancies will be as per rule in force.
- B. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time before finalisation of selection for Oral Test or selection for appointment, as the case may be.
- C. **CERTIFICATE OF PHYSICAL FITNESS** (To be produced after getting selected):
Candidates selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed for “**other than Executive and Ministerial**”. The Standard of vision required of the candidate selected for the post is ‘**Standard- III or better**’. Candidates with defective vision should produce eye fitness certificate from a qualified eye specialist.
- D. The physically handicapped person should produce before appointment a certificate of physical fitness from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected. The 3% reservation for PH persons apply to this post. However, no reserved turn for PH candidates arises.
- E. Reservation of appointment to “ Destitute Widows” and “Ex-servicemen” will not apply to this recruitment
- F. Any claim relating to the selection should be received within 90 days from the date of announcement of results and any claim received thereafter will receive no attention.

5. QUALIFICATIONS: -**(A) AGE (as on 01.07.2010): Should not have completed 32 years.****Note:**

- (1) No age limit for SCs, SC(A), STs, MBCs/DCs, BCs(Other than BCMs), BCMs and Destitute Widows of all castes.
- (2) Age relaxation of 5 years announced by the Government will be applicable to persons affected by the ban order as per the orders issued by the Government.
- (3) Candidates not belonging to SCs, SC(A)s, STs, MBC/DCs, BCs(Other than BCMs), BCMs (i.e. others) who have put in five years of service in the State/Central Government are not eligible to apply even though they are within the age limit.

(B) EDUCATIONAL QUALIFICATION:

Candidates should possess the following or its equivalent qualification on the date of this Notification, viz. 17-02-2010:

- (1) A Degree in Law of any University or Institution recognised by the University Grants Commission for the purpose of its grant;
- (2) Proficiency in Tamil.

Explanation: For this purpose, a person will be deemed to have proficiency in Tamil if he has passed the SSLC Public Examination or its equivalent examination with Tamil as one of the languages or studied the High School Course in Tamil Medium and passed the SSLC Public Examination in Tamil Medium or passed the Second Class Language Test (Full Test) in Tamil conducted by the Tamil Nadu Public Service Commission.

(Note under paragraph 10 of the Commission's 'Instructions, etc. to candidates' will not apply to recruitment for this post.)

- (3) (a) experience in translation from English to Tamil of Bills, Acts or Rules made under the Acts for a period of not less than one year.

or

(b) experience in Legislative drafting for a period of not less than one year.

AND

- (4) Must have practised as an Advocate of the High Court of a State for a period of not less than three years;

(Details regarding equivalence of qualifications are given in paragraph 9 of the Commission's 'Instructions, etc. to candidates')

6. SCHEME OF WRITTEN EXAMINATION AND ORAL TEST:-

Subject	Duration	Maximum Marks (for each post)	Minimum Qualifying Marks for selection	
			SCs, SC(A), STs, MBCs/DCs, BCs(Other than BCMs), BCMs	Others
(i) Law (Code No.069) (Degree standard-Objective type 200 questions)	3 Hours	300	204	272
(ii) Translation (Descriptive type – Degree standard)	3 Hours	300		
Interview and Record		80		
TOTAL		680		

Note:

- (i) The existing syllabi for the subject **Law** Paper-I & Paper-II have been clubbed together so as to constitute as a separate syllabus for a single paper. A single question paper in the said syllabus is to be answered by the candidates applying for the post of **Section Officer (Translation)**. The said question paper will be set both in English and Tamil.
- (ii) The syllabi have been published in the Tamil Nadu Public Service Commission Bulletin No.11, dated **16.5.01** at page no.869.
- (iii) The syllabi for the subject Law is also available in the Commission's Website at 'www.tnpsc.gov.in'
- (iv) The syllabus for the Translation paper will be on translation of Bills, Acts, Rules made under the Acts from English to Tamil.

7. CENTRE FOR EXAMINATIONS:

Examinations will be held at Chennai Centre only (Code No.001). Candidates should appear for the examination at their own expenses.

8. PROCEDURE OF SELECTION:-

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. (For further details please refer paragraph 22(b) of the 'Instructions, etc. to candidates').

9. EXAMINATION FEE: Rs.125/- (Rupees One hundred and twenty five only)

(For further details refer para 2 under part –III of Information Brochure and for Examination fee concessions, refer para 12 of the 'Instructions, etc. to candidates'). Candidates (other than those who apply Online) should inform the OMR application Number to the Counter Clerk of the Post Office for obtaining the Postal receipt.

Physically Handicapped Persons (irrespective of their family income) and Destitute Widows of all castes are exempted from payment of Examination fee.

10. ENCLOSURES TO BE SENT ALONG WITH APPLICATION:-

(i) Candidates should enclose copies of all certificates (including evidence for Educational Qualification possessed by them) as mentioned in para 15 of the Commission's 'Instructions, etc. to candidates' and item 25 under part –II of Information Brochure along with a Postal receipt to the value of Rs.125/- (Rupees One hundred and twenty five only) pasted in the column provided in the application, unless exemption of fee is claimed. **Original Certificates should not be sent.** Those applying Online please refer point D of para 13 of this Notification/Advertisement.

(ii) Candidates should also furnish the particulars regarding arrest, convictions, debarment or disqualification by UPSC/State Public Service Commission, participation in agitation or any political organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any in a separate statement along with the application.

Besides above, the candidates applying for the post of Section Officer (Translation) should also send specifically the following certificates in original:

- (i) A certificate obtained from the respective bar association or from a senior under whom he/she has practised as an Advocate specifying the period of practice.
- (ii) A certificate obtained from a competent authority of an establishment where he/she has gained experience in Translation from English into Tamil of Bills, Acts, or rules made under the Acts or in Legislative drafting for a period of not less than one year.

Applications received without the attested copies of certificates as specified above will be rejected.

11.NO OBJECTION CERTIFICATE :

For details please refer to paragraph 15(g) of the Commission's 'Instructions, etc. to Candidates'.

12.CONCESSIONS:-

Concessions in the matter of age and/or fees allowed to SCs, STs, MBCs/DCs, BCs (other than BCMs), BCMs, Destitute Widows, Ex-Servicemen, Physically Handicapped persons, discharged and serving temporary State Government employees below 40 years of age, etc. are given in the Commission's 'Instructions, etc. to candidates'.

13.ISSUE OF APPLICATION FORMS: -

- A. OMR application form along with an INFORMATION BROCHURE containing General Instructions for filling up the application form, Commission's 'Instructions, etc. to candidates' and an envelope for sending application can be obtained from any one of the HEAD POST OFFICES or selected Sub-Post Offices in Tamil Nadu / Puducherry on payment of Rs.30/- (Rupees Thirty only). (The list showing the names of Post Offices is available in the Commission's Website at www.tnpsc.gov.in).
- B. OMR application forms can also be obtained in person from the sales counter of the office of the Tamil Nadu Public Service Commission, Commercial Taxes Annexure Building, Greams Road, Chennai-600 006, on all the working days till the closing date upto 5.00 p.m. (Excluding lunch interval between 1.30 and 2.00 p.m.) only on cash payment of Rs.30/- (Rupees Thirty only). **Application forms will not be supplied to the candidates by Post.**
- C. Candidates should use only the OMR application form. No other typed or printed or Xeroxed / Photocopy of the application form will be accepted and such application, if any received, will be summarily rejected.
- D. Candidates can also avail of the facility of applying Online on the Commission's Website at www.tnpsc.gov.in. Candidates applying Online should possess and keep ready Postal Receipt for Rs.155/- (i.e. Application fee Rs.30/- and Examination fee Rs. 125/-) obtained from any one of the Post Offices listed in Annexure-III to the Information Brochure before registering Online. Candidates claiming exemption from payment of Examination fee should possess and keep ready Postal Receipt for Rs.30/- towards the application fee. The Postal Receipt obtained for the payment of Application Fee/ Examination Fee should be pasted in the space provided in the application. Candidates applying Online shall also abide by the Commission's instructions laid down in this Notification / Advertisement/Commission's 'Instructions, etc. to candidates' / Information Brochure. Candidates applying Online should send the applications (i.e. The printout generated from the web site and signed by the candidates) with the Postal Receipt along with attested copies of Certificates so as to reach the Commission's office on or before the last date for receipt of applications, failing which his/her application will be rejected. The facility of applying Online will be closed on 17-03-2010 at 5.45.p.m.

14.RECEIPT OF APPLICATION :-

(A) Candidates are advised to verify the following aspects also before sending their filled in OMR applications to the Commission's office:

- (i) Signature by the candidate below the declaration in ballpoint pen or fountain pen only. **Failure to sign will entail rejection of his/her application.**

- (ii) Columns 1, 1(a), 3, 4 and 22 in the OMR application form filled up based on the details available in this Notification / Advertisement.

(B) Filled in applications must be sent to the Controller of Examinations, Tamil Nadu Public Service Commission, Commercial Taxes Annexure Building, Greams Road, Chennai-600 006 well in advance so as to reach the Commission's Office before 5.45 p.m. on 19-03-2010.

Secretary.